

# Mystical Dragon

## Course/Workshop Enrolment Form



### PERSONAL DETAILS (Please Print Clearly)

Name \_\_\_\_\_

Postal address \_\_\_\_\_

Home Phone \_\_\_\_\_ Mobile Phone \_\_\_\_\_

Email \_\_\_\_\_

If you do not want to receive Mystical Dragon's e-newsletter containing upcoming news & events tick here [  ]

### COURSE/WORKSHOP DETAILS

[  ] Course [  ] Workshop

Course/Workshop Title \_\_\_\_\_

Course/Workshop Start Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Name to appear on certificate \_\_\_\_\_

Other notes \_\_\_\_\_

### METHODS OF PAYMENT

- **MAIL** Money Order, Credit Card, or Cheque made payable to "Mystical Dragon"  
Send to: 22 Heversham Drive, Seaford, Victoria 3198
- **PHONE** Credit Card  
Call (03) 9782 5091
- **EMAIL** Credit Card  
Email: insight@mysticaldragon.com.au
- **IN PERSON** Money Order, Credit Card, EFTPOS, or Cash

#### PLEASE NOTE:

- ❖ *All training held at Mystical Dragon requires an enrolment fee to be paid. Your enrolment will NOT become official until payment has been received.*
- ❖ *All cheques must be received a minimum of 7 days prior to training commencement*

### PAYMENT DETAILS

AMOUNT (please tick) [  ] enrolment fee only (total \$\_\_\_\_\_)

[  ] enrolment fee + other amount (total \$\_\_\_\_\_)

#### METHOD OF PAYMENT (please tick)

[  ] VISA [  ] MASTERCARD [  ] CHEQUE [  ] MONEY ORDER [  ] CASH

CARD NUMBER \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ EXPIRY \_\_\_\_/\_\_\_\_

CARD HOLDER'S NAME \_\_\_\_\_

LAST 3 DIGITS ON BACK \_\_\_\_\_ CARD HOLDER'S SIGNATURE \_\_\_\_\_

**\*\*Please note:** Both pages of this enrolment form must be completed and received to be processed

# TRAINING AT MYSTICAL DRAGON

## TERMS AND CONDITIONS

*By enrolling in any training offered, you are stating that you have read the terms & conditions and that you understand and willingly enter into, agree with and accept the following:*

a) Applicants to our courses and workshops should:

1. complete an enrolment form
2. submit the enrolment form along with payment of your enrolment fee

Mystical Dragon will notify the candidate in writing whether they have been accepted into their chosen course or workshop. Mystical Dragon reserves the right to refuse admission to any candidate. The decision will be final and no correspondence will be entered into. Any candidate refused entry will have their enrolment fee refunded.

b) All enrolment fees are non-refundable. Full payment includes a non-refundable enrolment fee.

c) Should Mystical Dragon cancel a course, workshop or event for any reason all enrolled participants will receive notification and be entitled to one of the following options:

1. a full refund
2. transfer to another course, workshop or event run by Mystical Dragon. This option is not available for courses, workshops or events run by guest presenters.

d) Courses run by Mystical Dragon may, at Mystical Dragon's discretion, be paid via payment plan rather than one lump sum. All instalments must be paid, irrespective of how many classes are attended. **This option is not available for courses or workshops run by guest presenters.**

e) Once training has commenced no refund is available to participants who leave before its completion. Students on a payment plan are required to complete all course payments, irrespective of how many classes they have attended or how far through the course they were before withdrawing. In the case of 12 month courses, all instalments for any term begun before withdrawing from the course must be paid completely.

f) A student may, at Mystical Dragon's discretion, change enrolment from one course run by Mystical Dragon to an alternate course run by Mystical Dragon. The request for change must be received prior to the commencement of the course originally enrolled in. The fees paid will be transferred to the new course. A second administration fee may be charged if the transfer takes place within 10 working days of the first day of the course originally enrolled in. **This option is not available for courses or workshops run by guest presenters.**

g) Whilst we endeavour to incorporate all training costs within the program fee structure, some courses may include excursions or required equipment which will incur an additional fee

h) Anyone that turns up to a course, workshop or event under the influence of drugs or alcohol will be refused entry (NO refunds will apply)

i) Mystical Dragon reserves the right to:

1. cancel a course, workshop or event if insufficient enrolments are received
2. substitute suitably qualified teaching personnel for any course or workshop at any time

j) Students enrolling in courses, workshops, or events facilitated by guest presenters are subject to the Terms of Service of those guest presenters. Mystical Dragon College will offer assistance in mediating any dispute that may arise but has no control over the outcome.

**I \_\_\_\_\_ agree to the terms and conditions laid out in this document and wish to enrol in the above mentioned training.**

**APPLICANT'S SIGNATURE \_\_\_\_\_**

**DATE \_\_\_\_\_**

***\*\*Please note: Both pages of this enrolment form must be completed and received to be processed***